



TOWNSHIP

Township of Ontwa \* County of Cass \* State of Michigan

[www.Ontwatwp.org](http://www.Ontwatwp.org)

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Jerry Marchetti – Supervisor  
Tina VanBelle – Clerk  
Meryl Christenson – Treasurer

Jerry Duck – Trustee  
Jeff Kozinski – Trustee  
Dawn Bolock – Trustee  
Dan Stutsman – Trustee

**APPLICATION for Public PIER AUTHORIZATION**

**Please Read Information:** Eligibility is closed to all riparian property owners, on any lake, in Ontwa Township. All applications must be filed, with the Zoning Administrator, between January 1, and February 27, in that calendar year. If duplicate applications are submitted, for the same right-of-way easement, a lottery will be conducted to determine which applicant will receive the authorization to seek the required DEQ permit. The Zoning Administer will review all documents pertaining to the specific location and will measure the width at the waters entrance, inspect for safety, and determine the proper use and the size of available docking for the watercraft. Once the pier permit is issued by the DEQ, authorization will be from April 1, thru October 31, of permitted year. Pier must be removed from the lake and easement by October 31, of permitted year. A copy of the Insurance Policy **MUST** be attached to the application.

**Please print or type**

**Authorization Fee: \$100.00**

Name of Lake: \_\_\_\_\_

Applicant: \_\_\_\_\_

Resident Address: \_\_\_\_\_

City-State-Zip: \_\_\_\_\_

Property Tax ID: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Location of Easement: \_\_\_\_\_

Tax ID of the properties on both sides of easement. \_\_\_\_\_

Type of pier material. \_\_\_\_\_

Will it be a floating or stationary pier? \_\_\_\_\_

Length of Pier? \_\_\_\_\_

Width of Pier? \_\_\_\_\_

Number of mooring stations? \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Amount of liability: \_\_\_\_\_

**ONTWA TOWNSHIP**  
**APPLICATION GUIDELINES FOR PIER AUTHORIZATION**  
**December 4, 2017**

**APPLICANT REQUIREMENTS**

No authorization shall be issued to a riparian owner with frontage on the body of water.

**TIME FRAMES**

1-Applications accepted beginning January 1st on a yearly basis. During the month of January will accept applications and if duplicate applications are submitted for the same pier access, a lottery will be used to determine who will be eligible for the permit.

2-The pier authorization is valid from April 1st to October 31st, with the piers removed from site and road end by October 31st.

**ROAD END**

1-Township Zoning Administrator will review and measure each road end site to determine size and placement of pier and evaluate the safety of the parcel for use.

2-Pier cannot be installed prior to receipt of DEQ permit approval

3-Pier or water craft cannot trespass on other property

4-No trailer or towing vehicle shall remain parked on public right-of-way or easement, except where Permitted. (Garver Lake Raymond Ave. and Garver Ave.)

5-Pier shall remain open & available for use by the public

6-The pier will be furnished, installed and maintained by applicant

**RESPONSIBILITIES OF MAINTENANCE OF ROAD END**

If adjoining property owners elect not to maintain the road end access, the permittee will need to go to the Cass County Road Commission to obtain a permit to maintain the road end access.

**USES/ACTIVITIES ALLOWED**

Fishing

**PROHIBITED USES/ACTIVITIES**

1-No docking from midnight to sunrise (See PA 168 Of 2014)

2-No drinking alcohol on pier or road end

3-No open fires

4-No glass containers

5-No leaving trash on location

6-No camping

7-No Disturbances or disorderly conduct

8-Children under 12 years must be accompanied by an adult

**COMPLAINTS**

1-Complaints will be investigated and enforced by the Ontwa Township Edwardsburg Police Department (OTEPD) and/or Cass County Sherriff's Department. A copy of the report will be forwarded to the Ontwa Zoning Administrator.

2-Complaint made and verified as a violation of rules set forth by applicant, future Pier Authorization, for the applicant will be denied and current authorization revoked

3-Mooring and docking of watercraft- no long term (4 hours) Mooring.

**DIRECTIVES:**

- **APPLICATION FOR THE PIER AUTHORIZATION MUST BE APPROVED BY THE ONTWA TOWNSHIP BOARD ALONG WITH \$100.00 ADMINISTRATION FEE.**
- **APPLICANT MUST SUBMIT APPLICATION ON A FORM SUPPLIED BY THE DEQ WATER RESOURCE DIVISION (WRD) AT [www.michigan.gov/jointpermit](http://www.michigan.gov/jointpermit)**
- **APPLICANT MUST PROVIDE CERTIFICATE OF LIABILITY INSURANCE \$500,000/1,000,000 FOR PROPERTY DAMAGE/BODILY INJURY AND LISTING ONTWA TOWNSHIP EXEMPT FOR ANY AND/OR ALL CLAIMS THAT MAY ARRISE.**
- **TOWNSHIP WILL ADMINISTER, PROCESS AND MAINTAIN A DATA BASE WITH DOCK STATUS FOR EACH LAKE AT ALL PUBLIC ROAD ENDS/ALLEYS IN ONTWA TOWNSHIP.**

### Affidavit

I, the undersigned, completely understand that this document is only considered an APPROVAL, offered by the Board of Trustees of Ontwa Township, which enables me to apply for a DEQ Permit for the installation of a pier at the location addressed in this application. I also understand that if a permit is issued, this pier, although my property, will be a public use pier. I also understand that the completing of the DEQ Application is my responsibility. I will not hold the Board of Trustees of Ontwa Township responsible if I receive a denial of my application from the DEQ. I further attest that the insurance policy required, will insure Ontwa Township be completely free of any liability for any damages, injuries or legal suit that may arise at my permitted location.

In addition to the above, I totally understand and agree to abide by the above rules and restrictions. I understand that if any continued offensive action, towards the Rules and Regulations as listed, will result in possible closing of the public pier.

Signature of Applicant: \_\_\_\_\_

Print Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### **OFFICE USE ONLY**

Date Paid: \_\_\_\_\_

Amount: \_\_\_\_\_

Cash:

Check:

Check Number:

Approved Authorization: \_\_\_\_\_

Denied Authorization: \_\_\_\_\_