

**APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION**

**Ontwa Township Office  
Building & Zoning Department  
P.O. Box 209  
Edwardsburg, MI 49112**



<p>AUTHORITY: P.A. 230 OF 1972. AS AMENDED                  COMPLETION: MANDATORY TO OBTAIN PERMIT                  PENALTY: APPLICATION MUST BE COMPLETED, SIGNED                  PROPER FEE ENCLOSED OR PERMIT WILL NOT                  BE ISSUED.</p>	<p>THE DEPARTMENT OF LABOR WILL NOT DISCRIMINATE AGAINST                  ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION,                  AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR                  POLITICAL BELIEFS.</p>
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APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI  
 NOTE: SEPARATE APPLICATIONS MUST BE MADE TO THE APPROPRIATE DIVISION  
 FOR PLUMBING, MECHANICAL AND ELECTRICAL WORK PERMITS

<b>I. LOCATION OF BUILDING</b>			
ADDRESS			
CITY/VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
BETWEEN		AND	
<b>II. IDENTIFICATION</b>			
<b>A. OWNER OR LESSEE</b>			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
<b>B. ARCHITECT OR ENGINEER</b>			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
LICENSE NUMBER		EXPIRATION DATE	
<b>C. CONTRACTOR</b>			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
BUILDERS LICENSE NUMBER		EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION			
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION			
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>			
<b>A. TYPE OF IMPROVEMENT</b>			
1. <input type="checkbox"/> NEW BUILDING	3. <input type="checkbox"/> ALTERATION	5. <input type="checkbox"/> WRECKING	7. <input type="checkbox"/> FOUNDATION ONLY
2. <input type="checkbox"/> ADDITION	4. <input type="checkbox"/> REPAIR	6. <input type="checkbox"/> MOBILE HOME SET-UP	8. <input type="checkbox"/> PREMANUFACTURE
9. <input type="checkbox"/> RELOCATION			
<b>B. REVIEW(S) TO BE PERFORMED</b>			
<input type="checkbox"/> BUILDING	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> ELECTRICAL
		<input type="checkbox"/> ENERGY	

**IV. PROPOSED USE OF BUILDING**

**A. RESIDENTIAL - FOR "WRECKING", SHOW MOST RECENT USE**

- 1.  ONE FAMILY
- 2.  TWO OR MORE FAMILY  
(NO. OF UNITS \_\_\_\_\_)
- 3.  HOTEL, MOTEL  
(NO. OF UNITS \_\_\_\_\_)
- 4.  ATTACHED GARAGE
- 5.  DETACHED GARAGE
- 6.  OTHER

**B. NON-RESIDENTIAL - FOR "WRECKING", SHOW MOST RECENT USE**

- 7.  AMUSEMENT
- 8.  CHURCH, RELIGION
- 9.  INDUSTRIAL
- 10.  PARKING GARAGE
- 11.  SERVICE STATION
- 12.  HOSPITAL, INSTITUTIONAL
- 13.  OFFICE, BANK, PROFESSIONAL
- 14.  PUBLIC UTILITY
- 15.  SCHOOL, LIBRARY, EDUCATIONAL
- 16.  STORE, MERCANTILE
- 17.  TANKS, TOWERS
- 18.  OTHER

NONRESIDENTIAL - DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

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**V. SELECTED CHARACTERISTICS OF BUILDING**

**A. PRINCIPAL TYPE OF FRAME**

- 1.  MASONRY, WALL BEARING
- 2.  WOOD FRAME
- 3.  STRUCTURAL STEEL
- 4.  REINFORCED CONCRETE
- 5.  OTHER

**B. PRINCIPAL TYPE OF HEATING FUEL**

- 6.  GAS
- 7.  OIL
- 8.  ELECTRICITY
- 9.  COAL
- 10.  OTHER

**C. TYPE OF SEWAGE DISPOSAL**

- 11.  PUBLIC OR PRIVATE COMPANY
- 12.  SEPTIC SYSTEM

**D. TYPE OF WATER SUPPLY**

- 13.  PUBLIC OR PRIVATE COMPANY
- 14.  PRIVATE WELL OR CISTERN

**E. TYPE OF MECHANICAL**

- 15. WILL THERE BE AIR CONDITIONING?  YES  NO
- 16. WILL THERE BE AN ELEVATOR?  YES  NO

**F. DIMENSIONS**

- 17. NUMBER OF STORIES \_\_\_\_\_
- 18. FLOOR AREA: 1ST & 2ND FLOOR \_\_\_\_\_
- 3RD - 10TH FLOOR \_\_\_\_\_
- 11TH - ABOVE FLOOR \_\_\_\_\_
- TOTAL LAND AREA (SQUARE FEET) \_\_\_\_\_
- TOTAL AREA \_\_\_\_\_

**G. NUMBER OF OFF STREET PARKING SPACES**

- 19. ENCLOSED \_\_\_\_\_
- 20. OUTDOORS \_\_\_\_\_

**VI. APPLICANT INFORMATION**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.**

NAME \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER \_\_\_\_\_

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

FEE ENCLOSED \$ \_\_\_\_\_ OR STATE ACCOUNT NUMBER \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

**VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION**

**ENVIRONMENTAL CONTROL APPROVALS**

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A - ZONING	<input type="checkbox"/> YES <input type="checkbox"/> NO				
B - FIRE DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO				
C - POLLUTION CONTROL	<input type="checkbox"/> YES <input type="checkbox"/> NO				
D - NOISE CONTROL	<input type="checkbox"/> YES <input type="checkbox"/> NO				
E - SOIL EROSION	<input type="checkbox"/> YES <input type="checkbox"/> NO				
F - FLOOD ZONE	<input type="checkbox"/> YES <input type="checkbox"/> NO				
G - WATER SUPPLY	<input type="checkbox"/> YES <input type="checkbox"/> NO				
H - SEPTIC SYSTEM	<input type="checkbox"/> YES <input type="checkbox"/> NO				
I - VARIANCE GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO				
J - OTHER	<input type="checkbox"/> YES <input type="checkbox"/> NO				

**VIII. VALIDATION - FOR DEPARTMENT USE ONLY**

NOTES AND DATA  
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BUILDING PERMIT NUMBER	APPROVAL SIGNATURE
ISSUE DATE	
PERMIT FEE	
TITLE	

