

ONTWA

TOWNSHIP Township of Ontwa*County of Cass*State of MI

www.Ontwatwp.org 26225 U.S. 12 * P.O. Box 209 * Edwardsburg, MI 49112 * Fax: (269) 663-0072 *
Phone: (269) 663-2347

Ontwa Township BOT Meeting January 12th, 2025, @ 7:00 PM

1. Call to Order-Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Public Comment-3 minutes
5. Approval of Consent Agenda
 - . General Checking - check #9823-9862
 - . Wastewater Fund - check # 7207-7227
 - . Special Assessment – 718-720
 - . Adamsville Cemetery – 1582
 - . Financial Reports
 - . December Meeting Minutes & Special Meeting Minutes
7. Cass County Commissioner's Reports

COMMITTEE BOARD REPORT – NO REPORTS THIS MONTH

OLD BUSINESS

1. Elkhart Road Project

NEW BUSINESS

1. Wastewater Bender Electric
2. Adams Remco Toshiba 3025AC Digital System
- 3.
- 4.
- 5.

ANNOUNCEMENTS

Next regular Township Board Meeting February 9th, Ambulance Board Mtg
February 12th, Police Board Meeting February 13th, Planning Comm Meeting
February 4th, Wastewater Board Meeting January 28th Supervisor Comments.

ONTWA TOWNSHIP
Checks For Approval
December 9, 2024 through January 12, 2025

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	12/09/2024	9823	Firehouse Heating a...	2026	101-General Checki...	930 Repairs/A...	-300.00
Check	12/09/2024	9824	Marana Group	514656	101-General Checki...	816 Tax Roll P...	-328.72
Check	12/09/2024	9825	Michigan Townships...	zoning book - ...	101-General Checki...	957 Miscellane...	-43.00
Check	12/09/2024	9826	SUM TOTAL INC	12651	101-General Checki...	703-1 Payroll S...	-115.00
Check	12/18/2024	9827	NILES DAILY STAR	ID:256453	101-General Checki...	710 Membersh...	-78.00
Check	12/18/2024	9828	INDIANA MICHIGA...		101-General Checki...	-SPLT-	-280.69
Check	12/18/2024	9829	WILLIAMS & WORK...	99463 & 99476	101-General Checki...	-SPLT-	-4,513.00
Check	12/18/2024	9830	Preferred Printing Inc.	35520	101-General Checki...	728 Office Sup...	-74.90
Check	12/18/2024	9831	ONTWA-EDWARD...	Sept & Oct	101-General Checki...	-SPLT-	-1,613.70
Check	12/18/2024	9832	AEP IND MICH PO...	041-958-600...	101-General Checki...	922 Electric	-1,394.39
Check	12/18/2024	9833	Firehouse Heating a...	2045	101-General Checki...	930 Repairs/A...	-290.00
Check	12/18/2024	9834	HANSON BEVERA...	695179	101-General Checki...	924 Water	-116.79
Check	12/18/2024	9835	Accident Fund	1001268879	101-General Checki...	912 Insurance	-719.25
Check	12/19/2024	9836	Bauchham Sparks &...	14045	101-General Checki...	-SPLT-	-1,125.00
Check	12/19/2024	9837	Bauchham Sparks &...	13869	101-General Checki...	810 Attorney F...	-585.00
Check	12/20/2024	9838	Roseann Marchetti		101-General Checki...	703 Board Co...	-74.00
Check	12/26/2024	9839	Brigid Forlenta		101-General Checki...	712 Conferenc...	-55.43
Check	12/26/2024	9840	Spectrum Printers, L...	84189	101-General Checki...	728 Election S...	-78.86
Check	12/26/2024	9841	LEADER PUBLICAT...	141667	101-General Checki...	910 Legal Noti...	-65.22
Check	12/30/2024	9842	Sharee R Davis-Leist	4851	101-General Checki...	706 Mileage	-13.40
Check	12/30/2024	9843	First National Bank ...	498	101-General Checki...	-SPLT-	-1,090.47
Check	12/30/2024	9844	MIDWEST ENERG...		101-General Checki...	920 Street Lights	-282.94
Check	12/30/2024	9845	Meryl Christensen		101-General Checki...	-SPLT-	-384.56
Check	12/30/2024	9846	Campbell's Cleaning	864005	101-General Checki...	927 Maintenance	-200.00
Check	12/30/2024	9847	SEMCO ENERGY	0142160.500	101-General Checki...	923 Gas	-226.29
Check	12/30/2024	9848	POLICE DEPT	1202980	101-General Checki...	855 - Police F...	-807.18
Check	12/30/2024	9849	Richard Yoder	Dec 2024	101-General Checki...	704 Building In...	-2,752.80
Check	01/01/2025	9850	Joint Police Board	Township Sha...	101-General Checki...	809 Township ...	-16,666.66
Check	12/30/2024	9851	SHANE SZALAI	12/4/24 PC	101-General Checki...	Direct Deposit ...	-52.63
Check	12/30/2024	9852	MTA	2025 Board of...	101-General Checki...	712 Conferenc...	-100.00
Check	12/30/2024	9853	MTA	April 1-3, 2025	101-General Checki...	-SPLT-	-1,254.00
Check	12/30/2024	9854	SUM TOTAL INC	12658	101-General Checki...	703-1 Payroll S...	-115.00
Check	01/02/2025	9855	J P COOKE CO	856176	101-General Checki...	728 Office Sup...	-57.20
Check	01/02/2025	9856	McCall's Outdoor Ch...	2589	101-General Checki...	931 Landscaping	-340.00
Check	01/02/2025	9857	Koorsen Fire & Sec...	IN00838090	101-General Checki...	929 - Security	-99.30
Check	01/02/2025	9858	VILLAGE OF EDWA...	A-5788	101-General Checki...	924 Water	-60.07
Check	01/02/2025	9859	POLICE DEPT	2025 CPE Dis...	101-General Checki...	854 - Police Tr...	-6,000.00
Check	01/03/2025	9860	ONTWA TWP	UTO-005-039...	101-General Checki...	925 Sewer	-41.00
Check	01/03/2025	9861	Johnny Hamilton	Dec 2024	101-General Checki...	705 Electrical I...	-1,902.40
Check	01/03/2025	9862	LEADER PUBLICAT...	141667	101-General Checki...	910 Legal Noti...	-48.50

Ontwa Township-Wastewater Fund

Check's for Approval

December 9, 2024 through January 12, 2025

Type	Date	Num	Name	Memo	Account	Split	Amount
Check	12/09/2024	7207	Dobberreen Inspectio...	OW-102424	WW Treatment Che...	610-690 · Sew...	-28.00
Check	12/09/2024	7208	MISS DIG	20250963	WW Treatment Che...	610-960 · Miss...	-1,357.07
Check	12/18/2024	7209	Detroit Pump	1083877	WW Treatment Che...	938c · Lift Stati...	-573.77
Check	12/18/2024	7210	USA BlueBook	INV00506872	WW Treatment Che...	938d · Lift Stati...	-1,257.49
Check	12/18/2024	7211	ELKHART PUBLIC ...	61-025400-00	WW Treatment Che...	956a · Elkhart...	-45,122.04
Check	12/19/2024	7212	MUNIBILLING	ONTWA	WW Treatment Che...	610-970 · Muni...	-2,168.04
Check	12/19/2024	7213	Infrastructure Altern...	34473	WW Treatment Che...	933b IAI Overli...	-450.00
Check	12/19/2024	7214	ELEMENT MATERI...	24-167972.24...	WW Treatment Che...	-SPLIT-	-928.90
Check	12/19/2024	7215	Mika Meyers	708629	WW Treatment Che...	610-810 · Lega...	-270.00
Check	12/19/2024	7216	AT&T		WW Treatment Che...	610-850 · Tele...	-121.00
Check	12/23/2024	7217	Haviland Products	525198	WW Treatment Che...	610-951 · Chemi...	-12,330.10
Check	12/26/2024	7218	AEP IND MICHIGA...	040-447-418-...	WW Treatment Che...	610-921 · Elect...	-1,677.14
Check	12/30/2024	7219	MIDWEST ENERGY	496	WW Treatment Che...	610-921 · Elect...	-874.35
Check	12/30/2024	7220	EDWARDSBURG V...	Dec 2024	WW Treatment Che...	711-2b · Paym...	-3,182.71
Check	01/02/2025	7221	VILLAGE OF EDWA...	A-6356	WW Treatment Che...	610-924 · Water	-42.47
Check	01/02/2025	7222	ONTWA TOWNSHIP	Jan 2025	WW Treatment Che...	610-708 · Tow...	-5,250.00
Check	01/03/2025	7223	POSTMASTER	Jan 2025	WW Treatment Che...	610-729 · Post...	-852.88
Check	01/03/2025	7224	Infrastructure Altern...	34501	WW Treatment Che...	933a IAI Syste...	-9,710.00
Check	01/03/2025	7225	MUNIBILLING	11107	WW Treatment Che...	610-970 · Muni...	-2,168.04
Check	01/03/2025	7226	CT Electrical Servic...	4897	WW Treatment Che...	938b · Lift Stati...	-294.16
Check	01/03/2025	7227	SEMCO ENERGY		WW Treatment Che...	-SPLIT-	-455.80

Ontwa Township (Special Assessments)
Check Detail
December 9, 2024 through January 12, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	718	12/18/2024	Aquatic Weed Cont...		Chemical Bank Ch...	-975.00	-975.00
					Garver Lake Weed ...	-975.00	975.00
TOTAL						-975.00	975.00
Check	719	12/18/2024	Indiana Michigan P...		Chemical Bank Ch...	-126.49	-126.49
					Regal Place Lights ...	-126.49	126.49
TOTAL						-126.49	126.49
Check	720	12/30/2024	Restorative Lake S...		Chemical Bank Ch...	-7,500.00	-7,500.00
					Eagle Lake Weed E...	-7,500.00	7,500.00
TOTAL						-7,500.00	7,500.00

Ontwa Township Adamsville Cemetery
Check Detail
December 9, 2024 through January 12, 2025

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	1582	12/20/2024	Bill Vaughan		Adamsville Cemete...	-400.00	-400.00
				968 Burial Fees		-400.00	400.00
TOTAL						-400.00	400.00

ONTWA TOWNSHIP
Balance Sheet
 As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Certificates of Deposit	
GNCFCU(Circle FCU) CD 6300	235,974.63
CDsHuntington 3519	12,059.33
C/D Huntington.7760	139,056.10
Total Certificates of Deposit	387,090.06
Bank Checking and Savings	
Circle FCU Savings Acct 6004	102,546.86
Direct Deposit Clearing	-147.82
Chemical Bank-Fire Escrow	16,470.77
GNFCU(Circle FCU) Savings 6000	107.30
101-General Checking (Chemical)	
Committed - Streets	66.00
101-General Checking (Chemical) - Other	293,261.86
Total 101-General Checking (Chemical)	293,327.86
Total Bank Checking and Savings	412,304.97
Total Checking/Savings	799,395.03
Accounts Receivable	
Receivables	1,120.00
Total Accounts Receivable	1,120.00
Other Current Assets	
Due From Special Assessment	38,957.20
Due From Special Asses Fund	51,042.80
Due from T&A Fund	21,263.93
Taxes Receivable	10,727.71
Total Other Current Assets	121,991.64
Total Current Assets	922,506.67
TOTAL ASSETS	922,506.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 - Payroll Liabilities	272.94
Total Other Current Liabilities	272.94
Total Current Liabilities	272.94
Total Liabilities	272.94
Equity	
3901 - Committed Complete Streets	147,785.28
3900 - Fund Balance	956,057.60
Net Income	-181,609.15
Total Equity	922,233.73
TOTAL LIABILITIES & EQUITY	922,506.67

ONTWA TOWNSHIP
Profit & Loss
 December 2024

	<u>Dec 24</u>
Ordinary Income/Expense	
Income	
101-000 · General Income	
423 MHP Tax	143.00
654 · General Income Police Training	6,000.00
655 · General Income Fines & Forfeit	3,673.56
699 Land Splits	400.00
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Total 101-000 · General Income	10,216.56
601-000 · Building Income	
467 Electrical Permits	2,117.00
468 Mechanical Permits	953.00
469 Plumbing Permits	1,516.00
477 Building Permits	4,676.00
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Total 601-000 · Building Income	9,262.00
Total Income	19,478.56
Expense	
101-723 · Fire Board	
703 Board Compensation	0.00
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Total 101-723 · Fire Board	0.00
101-103 · Township Board	
815 IT Expenses	16.95
703 Trustee Salary	2,228.00
703.1 Payroll Services	486.36
710 Membership & Dues	78.00
712 Conference Expenses	1,882.82
810 Attorney Fees	1,360.00
862 Employers' S.S.	2,387.17
912 Insurance	719.25
101-103 · Township Board - Other	418.00
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Total 101-103 · Township Board	9,576.55
101-104 · Office Management	
705 · Secretary Hourly Rate	105.00
703 Manager Salary	5,027.50
728 Office Supplies	542.10
734 Postage	43.74
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Total 101-104 · Office Management	5,718.34
101-171 · Supervisor	
703 Supervisor Salary	2,977.08
703.1 Deputy Supervisor	315.00
706 Mileage	299.49
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Total 101-171 · Supervisor	3,591.57
101-209 · Assessor	
703 Assessor Salary	3,364.58
705 Parcel Assessments	780.00
957 Miscellaneous	200.00
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Total 101-209 · Assessor	4,344.58
101-215 · Clerk	
703 Clerk Salary	3,496.67
703.2 Deputy Clerk	467.25
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Total 101-215 · Clerk	3,963.92
101-247 · Board of Review	
712 Conference Expenses	100.00
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ONTWA TOWNSHIP
Profit & Loss
December 2024

	Dec 24
Total 101-247 · Board of Review	100.00
101-253 · Treasurer	
703 Treasurer Salary	3,496.67
703 Deputy Treasurer	1,060.50
706 Mileage	13.40
816 Tax Roll Print-CC	328.72
Total 101-253 · Treasurer	4,899.29
101-262 · Elections	
703 Election Payroll Wages	0.00
728 Election Supplies	78.86
Total 101-262 · Elections	78.86
101-265 · Building and Grounds	
921 Internet	387.65
922 Electric	1,394.39
923 Gas	226.29
924 Water	175.55
926 Trash	103.02
927 Maintenance	400.00
930 Repairs/Additions/Improve	886.95
Total 101-265 · Building and Grounds	3,573.85
101-276 · Cemetery	
969 Cemeteries	360.00
Total 101-276 · Cemetery	360.00
101-301 · Police	
855 · Police Fines & Forfeit	3,673.56
703 Board Compensation.	0.00
809 Township Share	16,666.66
Total 101-301 · Police	20,340.22
101-371 · Building Inspection Dept.	
704 Building Inspector Salary	6,433.60
705 Electrical Inspector Salary	1,693.60
706 Plumbing Inspector Salary	1,212.80
708 Mechanical Inspector Salary	762.40
Total 101-371 · Building Inspection Dept.	10,102.40
920 · Street Lights	
920 Street Lights	563.63
Total 920 · Street Lights	563.63
101-536 · Waste Water Dept.	
704 · Board	324.00
703 Management/Administrator	2,712.50
705 Mileage Expense	54.00
Total 101-536 · Waste Water Dept.	3,090.50
101-651 · Ambulance	
703 Board Compensation	0.00
Total 101-651 · Ambulance	0.00
101-721 · Planning Commission	
703 Board Compensation	609.00
808 Attorney Fees	350.00
809 Professional Services	4,513.00
910 Legal Notices	65.22
	65.22

ONTWA TOWNSHIP

Profit & Loss

December 2024

	<u>Dec 24</u>
Total 101-721 · Planning Commission	5,537.22
101-722 · Zoning	
810-10 Code Enforcement Deputy	693.00
810.1 Code Enforcement Salary	0.00
703 Administrator Salary	2,712.50
703.1 ZBA Compensation	495.00
706 Mileage	50.25
957 Miscellaneous	43.00
Total 101-722 · Zoning	3,993.75
101-751 · Parks & Recreation	
903 · Board Compensation	0.00
Total 101-751 · Parks & Recreation	0.00
Total Expense	<u>79,834.68</u>
Net Ordinary Income	<u>-60,356.12</u>
Net Income	<u><u>-60,356.12</u></u>

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through December 2024

1:14 PM
 01/02/25
 Accrual Basis

	Apr - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Unearned Fire Escrow	15,009.00		
703 WW Township Services	42,000.00	63,000.00	-21,000.00
611 Metro	8,300.08		
101-000 - General Income			
528 - ARPA Funds-Federal Grants	201,317.75	0.00	201,317.75
406 - Short Term Rental	2,500.00	8,000.00	-5,500.00
725 - FOIA Income	561.91	1,000.00	-438.09
404 Real Property Taxes	24,224.13	226,000.00	-201,775.87
405 Lot Mowing	0.00	2,000.00	-2,000.00
420 DPP Tax	459.10	2,000.00	-1,540.90
423 MHP Tax	1,322.00	3,000.00	-1,678.00
454 Liquor License	4,228.95	4,000.00	228.95
578 State Revenues	400,283.00	613,000.00	-212,717.00
608 Rezoning	695.00	2,000.00	-1,305.00
610 Cable Fees	46,810.61	80,000.00	-33,189.39
654 - General Income Police Training	11,194.62	6,000.00	5,194.62
655 - General Income Fines & Forfeit	11,889.24	15,000.00	-3,110.76
665 Interest	14,648.06	8,000.00	6,648.06
687 Refunds	0.00	500.00	-500.00
694 Other Revenues			
191 Election Reimburse	13,097.21	10,000.00	3,097.21
694 Other Revenues - Other	740.19	5,000.00	-4,259.81
Total 694 Other Revenues	13,837.40	15,000.00	-1,162.60
699 Land Splits	1,570.00	1,000.00	570.00
926 Trash	758.00	1,000.00	-242.00
Total 101-000 - General Income	736,299.77	987,500.00	-251,200.23
601-000 - Building Income			
453 Home Occ. Permits	0.00	500.00	-500.00
467 Electrical Permits	16,968.00	30,000.00	-13,032.00
468 Mechanical Permits	12,798.00	30,000.00	-17,202.00
469 Plumbing Permits	7,322.00	15,000.00	-7,678.00
477 Building Permits	50,024.25	75,000.00	-24,975.75
609 Variances	595.00	1,500.00	-905.00
694 Other Revenues	0.00	1,500.00	-1,500.00
Total 601-000 - Building Income	87,707.25	153,500.00	-65,792.75
Total Income	889,316.10	1,204,000.00	-314,683.90

ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
Expense			
101-723 · Fire Board			
703 Board Compensation	342.00	700.00	-358.00
Total 101-723 · Fire Board	342.00	700.00	-358.00
101-103 · Township Board			
815 IT Expenses	3,758.53	8,000.00	-4,241.47
703 Trustee Salary	19,312.00	24,960.00	-5,648.00
703.1 Payroll Services	1,626.09	2,500.00	-873.91
708 Trustee Mileage	86.46	600.00	-513.54
710 Membership & Dues	7,648.54	10,000.00	-2,351.46
712 Conference Expenses	5,951.02	8,000.00	-2,048.98
804 Audit Fees	12,357.70	17,000.00	-4,642.30
810 Attorney Fees	2,335.00	2,000.00	335.00
862 Employers' S.S.	21,499.09	25,000.00	-3,500.91
910 Legal Notices	548.82	1,500.00	-951.18
912 Insurance	29,311.00	28,000.00	1,311.00
957 Miscellaneous	282.59	2,000.00	-1,717.41
101-103 · Township Board - Other	589.00	500.00	89.00
Total 101-103 · Township Board	105,305.84	130,060.00	-24,754.16
101-104 · Office Management			
703 Pension	0.00	7,500.00	-7,500.00
705 · Secretary Hourly Rate	1,092.00	6,000.00	-4,908.00
703 Manager Salary	45,247.50	52,827.00	-7,579.50
728 Office Supplies	5,290.19	7,000.00	-1,709.81
730 Office Equipment	2,218.66	4,000.00	-1,781.34
732 Office Equipment Repair	121.09	1,000.00	-878.91
734 Postage	6,534.86	6,500.00	34.86
Total 101-104 · Office Management	60,504.30	84,827.00	-24,322.70
101-171 · Supervisor			
703 Supervisor Salary	26,793.72	35,725.00	-8,931.28
703.1 Deputy Supervisor	2,279.34	15,120.00	-12,840.66
706 Mileage	331.65	700.00	-368.35
808 Attorney Fees	0.00	2,000.00	-2,000.00
957 Miscellaneous	0.00	500.00	-500.00
Total 101-171 · Supervisor	29,404.71	54,045.00	-24,640.29

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
101-209 · Assessor			
703 Assessor Salary	30,281.22	40,375.00	-10,093.78
705 Parcel Assessments	8,724.00	12,000.00	-3,276.00
729 Assessment Notices	0.00	500.00	-500.00
731 Office Supplies	165.13	1,500.00	-1,334.87
805 Computer	2,375.00	3,500.00	-1,125.00
957 Miscellaneous	200.00	500.00	-300.00
Total 101-209 · Assessor	41,745.35	58,375.00	-16,629.65
101-215 · Clerk			
703 Clerk Salary	31,470.03	41,960.00	-10,489.97
703.2 Deputy Clerk	12,653.55	15,120.00	-2,466.45
706 Mileage	145.83	500.00	-354.17
957 Miscellaneous	0.00	500.00	-500.00
Total 101-215 · Clerk	44,269.41	58,080.00	-13,810.59
101-247 · Board of Review			
703 Board Compensation	0.00	3,400.00	-3,400.00
706 Mileage	0.00	200.00	-200.00
712 Conference Expenses	713.92	300.00	413.92
957 Miscellaneous	0.00	200.00	-200.00
Total 101-247 · Board of Review	713.92	4,100.00	-3,386.08
101-253 · Treasurer			
703 Treasurer Salary	31,470.03	41,960.00	-10,489.97
703.Deputy Treasurer	7,512.75	15,120.00	-7,607.25
706 Mileage	26.80	500.00	-473.20
816 Tax Roll Print-CC	19,308.51	19,000.00	308.51
957 Miscellaneous	0.00	300.00	-300.00
Total 101-253 · Treasurer	58,318.09	76,880.00	-18,561.91
101-262 · Elections			
703 Election Payroll Wages	10,755.30	11,000.00	-244.70
728 Election Supplies	3,250.92	8,000.00	-4,749.08
813 Voting Machines	0.00	3,000.00	-3,000.00
910 Legal Notices	209.02	500.00	-290.98
933 Repair & Maintenance	0.00	1,000.00	-1,000.00
Total 101-262 · Elections	14,215.24	23,500.00	-9,284.76

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
101-265 - Building and Grounds			
933 - Short Term Rental	2,800.00	4,000.00	-1,200.00
932 - Lot Mowing	300.00	2,000.00	-1,700.00
931 Landscaping	2,167.50	5,000.00	-2,832.50
921 Internet	3,479.98	5,000.00	-1,520.02
922 Electric	8,722.64	12,000.00	-3,277.36
923 Gas	717.44	3,000.00	-2,282.56
924 Water	1,466.78	3,000.00	-1,533.22
925 Sewer	369.00	700.00	-331.00
926 Trash	4,415.64	6,000.00	-1,584.36
927 Maintenance	3,508.00	10,000.00	-6,492.00
928 Supplies	0.00	500.00	-500.00
929 - Security	288.00	1,200.00	-912.00
930 Repairs/Additions/Improve	2,316.95	2,000.00	316.95
940 Capital Outlay	0.00	1,000.00	-1,000.00
Total 101-265 - Building and Grounds	30,551.93	55,400.00	-24,848.07
101-276 - Cemetry			
970 - Cemetary Board	755.00	1,200.00	-445.00
969 Cemeteries	6,770.34	3,000.00	3,770.34
Total 101-276 - Cemetry	7,525.34	4,200.00	3,325.34
101-301 - Police			
855 - Police Fines & Forfeit	10,917.39	15,000.00	-4,082.61
854 - Police Training Funds	5,194.62	7,000.00	-1,805.38
754 - Police Liquor License	4,228.95	5,000.00	-771.05
703 Board Compensation.	393.00	1,400.00	-1,007.00
809 Township Share	149,999.94	200,000.00	-50,000.06
Total 101-301 - Police	170,733.90	228,400.00	-57,666.10
101-371 - Building Inspection Dept.			
601-371-987 Refunds	0.00	2,000.00	-2,000.00
704 Building Inspector Salary	34,963.40	60,000.00	-25,036.60
705 Electrical Inspector Salary	11,843.20	24,000.00	-12,156.80
706 Plumbing Inspector Salary	5,857.60	10,000.00	-4,142.40
708 Mechanical Inspector Salary	10,238.40	24,000.00	-13,761.60
101-371 - Building Inspection Dept. - Other	1,870.00		
Total 101-371 - Building Inspection Dept.	64,772.60	120,000.00	-55,227.40
101-446 - Streets			
930 Road Repair	294,901.28	300,000.00	-5,098.72
Total 101-446 - Streets	294,901.28	300,000.00	-5,098.72

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
920 - Street Lights			
920 Street Lights	5,098.53	7,500.00	-2,401.47
Total 920 - Street Lights	5,098.53	7,500.00	-2,401.47
101-536 - Waste Water Dept.			
704 - Board	2,378.00	5,940.00	-3,562.00
703 Management/Administrator	24,412.50	32,550.00	-8,137.50
705 Mileage Expense	486.00	800.00	-314.00
Total 101-536 - Waste Water Dept.	27,276.50	39,290.00	-12,013.50
101-651 - Ambulance			
703 Board Compensation	912.00	2,000.00	-1,088.00
101-651 - Ambulance - Other	60,000.00	60,000.00	0.00
Total 101-651 - Ambulance	60,912.00	62,000.00	-1,088.00
101-721 - Planning Commission			
703 Board Compensation	4,052.00	7,248.00	-3,196.00
706 Mileage	0.00	200.00	-200.00
808 Attorney Fees	4,940.00	9,000.00	-4,060.00
809 Professional Services	14,805.50	30,000.00	-15,194.50
910 Legal Notices	399.46	1,000.00	-600.54
957 Miscellaneous	0.00	500.00	-500.00
101-721 - Planning Commission - Other	-695.00		
Total 101-721 - Planning Commission	23,501.96	47,948.00	-24,446.04
101-722 - Zoning			
810-10 Code Enforcement Deputy	1,648.50	32,550.00	-30,901.50
703 Administrator Salary	24,412.50	1,500.00	-22,912.50
703.1 ZBA Compensation	1,126.00	1,000.00	126.00
706 Mileage	146.73	2,000.00	-1,853.27
808 Attorney Fees	2,223.36	2,000.00	223.36
810 Code Enforcement	-67.94	10,000.00	-10,067.94
910 Legal Notices	251.20	500.00	-248.80
957 Miscellaneous	43.00		
Total 101-722 - Zoning	29,783.35	47,550.00	-17,766.65
101-751 - Parks & Recreation			
949 - Complete Streets	0.00	25,000.00	-25,000.00
903 - Board Compensation	114.00	1,200.00	-1,086.00

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
927 Park Maintenance	935.00	15,000.00	-14,065.00
Total 101-751 - Parks & Recreation	1,049.00	41,200.00	-40,151.00
Total Expense	1,070,925.25	1,444,055.00	-373,129.75
Net Ordinary Income	-181,609.15	-240,055.00	58,445.85
Net Income	-181,609.15	-240,055.00	58,445.85

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Accrual Basis

ONTWA TOWNSHIP Profit & Loss Budget vs. Actual April through December 2024

	% of Budget
Ordinary Income/Expense	
Income	
Unearned Fire Escrow	
703 WW Township Services	66.7%
611 Metro	
101-000 - General Income	
528 - ARPA Funds-Federal Grants	100.0%
406 - Short Term Rental	31.3%
725 - FOIA Income	56.2%
404 Real Property Taxes	10.7%
405 Lot Mowing	0.0%
420 DPP Tax	23.0%
423 MHP Tax	44.1%
454 Liquor License	105.7%
578 State Revenues	65.3%
608 Rezoning	34.8%
610 Cable Fees	58.5%
654 - General Income Police Training	186.6%
655 - General Income Fines & Forfeit	79.3%
665 Interest	183.1%
687 Refunds	0.0%
694 Other Revenues	
191 Election Reimburse	131.0%
694 Other Revenues - Other	14.8%
Total 694 Other Revenues	92.2%
699 Land Splits	157.0%
926 Trash	75.8%
Total 101-000 - General Income	74.6%
601-000 - Building Income	
453 Home Occ. Permits	0.0%
467 Electrical Permits	56.6%
468 Mechanical Permits	42.7%
469 Plumbing Permits	48.8%
477 Building Permits	66.7%
609 Variances	39.7%
694 Other Revenues	0.0%
Total 601-000 - Building Income	57.1%
Total Income	73.9%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through December 2024

	% of Budget
Expense	
101-723 - Fire Board	
703 Board Compensation	48.9%
Total 101-723 - Fire Board	48.9%
101-103 - Township Board	
815 IT Expenses	47.0%
703 Trustee Salary	77.4%
703.1 Payroll Services	65.0%
708 Trustee Mileage	14.4%
710 Membership & Dues	76.5%
712 Conference Expenses	74.4%
804 Audit Fees	72.7%
810 Attorney Fees	116.8%
862 Employers' S.S.	86.0%
910 Legal Notices	36.6%
912 Insurance	104.7%
957 Miscellaneous	14.1%
101-103 - Township Board - Other	117.8%
Total 101-103 - Township Board	81.0%
101-104 - Office Management	
703 Pension	0.0%
705 - Secretary Hourly Rate	18.2%
703 Manager Salary	85.7%
728 Office Supplies	75.6%
730 Office Equipment	55.5%
732 Office Equipment Repair	12.1%
734 Postage	100.5%
Total 101-104 - Office Management	71.3%
101-171 - Supervisor	
703 Supervisor Salary	75.0%
703.1 Deputy Supervisor	15.1%
706 Mileage	47.4%
808 Attorney Fees	0.0%
957 Miscellaneous	0.0%
Total 101-171 - Supervisor	54.4%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through December 2024

	% of Budget
101-209 · Assessor	
703 Assessor Salary	75.0%
705 Parcel Assessments	72.7%
729 Assessment Notices	0.0%
731 Office Supplies	11.0%
805 Computer	67.9%
957 Miscellaneous	40.0%
Total 101-209 · Assessor	71.5%
101-215 · Clerk	
703 Clerk Salary	75.0%
703.2 Deputy Clerk	83.7%
706 Mileage	29.2%
957 Miscellaneous	0.0%
Total 101-215 · Clerk	76.2%
101-247 · Board of Review	
703 Board Compensation	0.0%
706 Mileage	0.0%
712 Conference Expenses	238.0%
957 Miscellaneous	0.0%
Total 101-247 · Board of Review	17.4%
101-253 · Treasurer	
703 Treasurer Salary	75.0%
703.Deputy Treasurer	49.7%
706 Mileage	5.4%
816 Tax Roll Print-CC	101.6%
957 Miscellaneous	0.0%
Total 101-253 · Treasurer	75.9%
101-262 · Elections	
703 Election Payroll Wages	97.8%
728 Election Supplies	40.6%
813 Voting Machines	0.0%
910 Legal Notices	41.8%
933 Repair & Maintenance	0.0%
Total 101-262 · Elections	60.5%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through December 2024

	% of Budget
101-265 · Building and Grounds	
933 · Short Term Rental	70.0%
932 · Lot Mowing	15.0%
931 Landscaping	43.4%
921 Internet	69.6%
922 Electric	72.7%
923 Gas	23.9%
924 Water	48.9%
925 Sewer	52.7%
926 Trash	73.6%
927 Maintenance	35.1%
928 Supplies	0.0%
929 · Security	24.0%
930 Repairs/Additions/Improve	115.8%
940 Capital Outlay	0.0%
Total 101-265 · Building and Grounds	55.1%
101-276 · Cemetery	
970 · Cemetary Board	62.9%
969 Cemeteries	225.7%
Total 101-276 · Cemetery	179.2%
101-301 · Police	
855 · Police Fines & Forfeit	72.8%
854 · Police Training Funds	74.2%
754 · Police Liquor License	84.6%
703 Board Compensation.	28.1%
809 Township Share	75.0%
Total 101-301 · Police	74.8%
101-371 · Building Inspection Dept.	
601-371-987 Refunds	0.0%
704 Building Inspector Salary	58.3%
705 Electrical Inspector Salary	49.3%
706 Plumbing Inspector Salary	58.6%
708 Mechanical Inspector Salary	42.7%
101-371 · Building Inspection Dept. - Other	
Total 101-371 · Building Inspection Dept.	54.0%
101-446 · Streets	
930 Road Repair	98.3%
Total 101-446 · Streets	98.3%

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
 April through December 2024

	% of Budget
920 · Street Lights	
920 Street Lights	68.0%
Total 920 · Street Lights	68.0%
101-536 · Waste Water Dept.	
704 · Board	40.0%
703 Management/Administrator	75.0%
705 Mileage Expense	60.8%
Total 101-536 · Waste Water Dept.	69.4%
101-651 · Ambulance	
703 Board Compensation	45.6%
101-651 · Ambulance - Other	100.0%
Total 101-651 · Ambulance	98.2%
101-721 · Planning Commission	
703 Board Compensation	55.9%
706 Mileage	0.0%
808 Attorney Fees	54.9%
809 Professional Services	49.4%
910 Legal Notices	39.9%
957 Miscellaneous	0.0%
101-721 · Planning Commission - Other	
Total 101-721 · Planning Commission	49.0%
101-722 · Zoning	
810-10 Code Enforcement Deputy	
703 Administrator Salary	75.0%
703.1 ZBA Compensation	75.1%
706 Mileage	14.7%
808 Attorney Fees	111.2%
810 Code Enforcement	-0.7%
910 Legal Notices	50.2%
957 Miscellaneous	
Total 101-722 · Zoning	62.6%
101-751 · Parks & Recreation	
949 · Complete Streets	0.0%
903 · Board Compensation	9.5%

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Accrual Basis

ONTWA TOWNSHIP
Profit & Loss Budget vs. Actual
April through December 2024

	% of Budget
927 Park Maintenance	6.2%
Total 101-751 - Parks & Recreation	2.5%
Total Expense	74.2%
Net Ordinary Income	75.7%
Net Income	75.7%

Ontwa Township-WasteWater Fund
Balance Sheet
 As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposits	
WW CD Huntington 8809	335,846.81
WW CD Huntington 6853	141,976.37
WW CD Huntington 7773	97,392.80
Certificate of Deposits - Other	519,709.64
Total Certificate of Deposits	1,094,925.62
WW Contract Checking Huntington	721,076.87
WW Treatment Checking (Hunting)	964,844.77
Total Checking/Savings	2,780,847.26
Accounts Receivable	
11000 · Accounts Receivable	236,551.46
Total Accounts Receivable	236,551.46
Other Current Assets	
Accounts Receivable-audit	-29,744.00
Special Assessments	-62,813.33
Special Assessments-current	8,738.76
Total Other Current Assets	-83,818.57
Total Current Assets	2,933,580.15
Fixed Assets	
Sewer System Assets	12,679,492.84
Accumulated Depreciation	-5,654,697.37
Total Fixed Assets	7,024,795.47
TOTAL ASSETS	9,958,375.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable (audit)	43,911.00
Accrued Interest	419.78
Total Other Current Liabilities	44,330.78
Total Current Liabilities	44,330.78
Long Term Liabilities	
2012 · Contract Payable	31,770.00
Total Long Term Liabilities	31,770.00
Total Liabilities	76,100.78
Equity	
Committed for South Shore Dr	6,000.00
32000 · Retained Earnings	9,750,641.15
Net Income	125,633.69
Total Equity	9,882,274.84
TOTAL LIABILITIES & EQUITY	9,958,375.62

Ontwa Township-WasteWater Fund
Profit & Loss
December 2024

	Dec 24
Ordinary Income/Expense	
Income	
000-612 · Miscellaneous Income Sources	
Sewer Permits	35.00
Total 000-612 · Miscellaneous Income Sources	35.00
592 · Income	
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	110,479.23
000-613 Granger Usage	8,216.70
000-617 Surcharges (rebilled)	1,253.34
Total 592-000-611 Mnthly Usage Chrgs	119,949.27
592-000-711 Debt Service	
711-2a · Income Village	3,166.86
Total 592-000-711 Debt Service	3,166.86
Total 592 · Income	123,116.13
Total Income	123,151.13
Expense	
a)PLANT OPERATING COSTS	
610-850 · Telephone	121.00
610-921 · Electric	2,551.49
610-924 · Water	42.47
610-933 · System Operations	
933a IAI System Mgmt. Monthly	9,710.00
933b IAI Overtime	450.00
Total 610-933 · System Operations	10,160.00
610-938 · System Maintenance/Repairs	
938c · Lift Stations-Pumps	573.77
938d · Lift Station-Mechanical	1,257.49
Total 610-938 · System Maintenance/Repairs	1,831.26
610-940 · Lab/Testing Fees	928.90
610-950 · Chemical Treatments	
610-951 Chemical- Bioxide	12,330.10
Total 610-950 · Chemical Treatments	12,330.10
610-956 · WW Treatment Costs	
956a · Elkhart Sewage Processing Costs	45,122.04
Total 610-956 · WW Treatment Costs	45,122.04
Total a)PLANT OPERATING COSTS	73,087.26
b)ADMINISTRATIVE AND OTHER	
610-729 · Postage	828.80
610-810 · Legal Fees	270.00
610-960 · Miss Dig	1,357.07
610-970 · Munibilling Software	2,168.04
Total b)ADMINISTRATIVE AND OTHER	4,623.91
Expense Debit Services	
711-2b · Payment to Village	6,224.74
Total Expense Debit Services	6,224.74

Ontwa Township-WasteWater Fund
Profit & Loss
December 2024

	Dec 24
610-690 · Sewer Permit Payment	28.00
Total Expense	83,963.91
Net Ordinary Income	39,187.22
Other Income/Expense	
Other Income	
Bank Interest	584.66
Total Other Income	584.66
Net Other Income	584.66
Net Income	<u>39,771.88</u>

Ontwa Township-WasteWater Fund
Profit & Loss Budget vs. Actual
April through December 2024

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 Accrual Basis

	Apr - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
610-951 Income for Lab Testing	-12,213.96		
000-612 - Miscellaneous Income Sources			
Sewer Permits	35.00		
Total 000-612 - Miscellaneous Income Sources	35.00		
592 - Income			
Waste Water CIP Savings	0.00	319,520.00	-319,520.00
592-000-611 Mnthly Usage Chrgs			
000-612 Flat Rate/Metered	848,742.75	1,100,000.00	-251,257.25
000-613 Granger Usage	78,713.63	100,000.00	-21,286.37
000-617 Surcharges (rebilled)	23,629.82	20,000.00	3,629.82
000-690 Sewer Permits	280.00	500.00	-220.00
Total 592-000-611 Mnthly Usage Chrgs	951,366.20	1,220,500.00	-269,133.80
592-000-711 Debt Service			
711-2a - Income Village	28,152.01		
711-3a - Income Mason	72.87		
592-000-711 Debt Service - Other	0.00	41,000.00	-41,000.00
Total 592-000-711 Debt Service	28,224.88	41,000.00	-12,775.12
Total 592 - Income	979,591.08	1,581,020.00	-601,428.92
Total Income	967,412.12	1,581,020.00	-613,607.88
Expense			
610-926 - Conference Expense	0.00	2,000.00	-2,000.00
a)PLANT OPERATING COSTS			
610-925 Building maintenance	2,925.00	6,000.00	-3,075.00
610-850 - Telephone	1,408.38	2,000.00	-591.62
610-921 - Electric	21,283.04	30,000.00	-8,716.96
610-922 - Natural Gas	2,453.52	5,000.00	-2,546.48
610-924 - Water	339.76	500.00	-160.24
610-933 - System Operations			
Wightman Consulting	2,015.00	20,000.00	-17,985.00
933a IAI System Mgmt. Monthly	77,680.00	116,520.00	-38,840.00
933b IAI Overtime	6,725.07	8,000.00	-1,274.93
610-933 - System Operations - Other	356.25		
Total 610-933 - System Operations	86,776.32	144,520.00	-57,743.68

Ontwa Township-WasteWater Fund

Profit & Loss Budget vs. Actual

April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
610-938 · System Maintenance/Repairs			
938a · Lift Station Cleaning	8,487.50	14,000.00	-5,512.50
938b · Lift Station-Electrical	2,154.47	12,000.00	-9,845.53
938c · Lift Stations-Pumps	26,767.58	10,000.00	16,767.58
938d · Lift Station-Mechanical	2,458.27	5,000.00	-2,541.73
938e · Lift Station-Misc.	541.95	4,000.00	-3,458.05
938f · Manhole/Gravity Line Cleaning	29,962.65	35,000.00	-5,037.35
938g · Manhole/Gravity Line Repair	12,215.00	20,000.00	-7,785.00
938h · Force Main / ARV Repairs	0.00	2,000.00	-2,000.00
938j · Generator Maintenance & Repair	1,275.00	20,000.00	-18,725.00
Total 610-938 · System Maintenance/Repairs	83,862.42	122,000.00	-38,137.58
610-940 · Lab/Testing Fees	9,338.70	15,000.00	-5,661.30
610-950 · Chemical Treatments			
610-951 Chemical-Bioxide	24,520.74		
610-950 · Chemical Treatments - Other	101,188.76	200,000.00	-98,811.24
Total 610-950 · Chemical Treatments	125,709.50	200,000.00	-74,290.50
610-956 · WW Treatment Costs			
956a · Elkhart Sewage Processing Costs	438,319.14		
610-956 · WW Treatment Costs - Other	0.00	600,000.00	-600,000.00
Total 610-956 · WW Treatment Costs	438,319.14	600,000.00	-161,680.86
Total a)PLANT OPERATING COSTS	772,415.78	1,125,020.00	-352,604.22
b)ADMINISTRATIVE AND OTHER			
610-730 · Consulting	15,145.00	14,400.00	745.00
610-701 - WW Mileage	0.00	700.00	-700.00
610-708 · Township Services	42,000.00	63,000.00	-21,000.00
610-727 · Office Equipment	2,720.02	3,500.00	-779.98
610-728 · Office Supplies	201.14	100.00	101.14
610-729 · Postage	7,673.00	12,000.00	-4,327.00
610-804 · Audit Fees	0.00	1,000.00	-1,000.00
610-810 · Legal Fees	8,212.00	10,000.00	-1,788.00
610-960 · Miss Dig	1,497.77	2,500.00	-1,002.23
610-970 · Munibilling Software	4,336.08	12,500.00	-8,163.92
610-971 · Bad Checks	0.00	1,200.00	-1,200.00
Total b)ADMINISTRATIVE AND OTHER	81,785.01	120,900.00	-39,114.99
Expense Debit Services			
711-2b · Payment to Village	32,737.96		
Expense Debit Services - Other	0.00	41,000.00	-41,000.00
Total Expense Debit Services	32,737.96	41,000.00	-8,262.04

Ontwa Township-WasteWater Fund Profit & Loss Budget vs. Actual April through December 2024

	Apr - Dec 24	Budget	\$ Over Budget
610-690 · Sewer Permit Payment	287.00		
610-939 · W.W. Capital Equipment		400.00	-113.00
939e · Fencing	0.00	10,000.00	-10,000.00
939a · Control Panel Upgrades	0.00	100,000.00	-100,000.00
939b · Pumps	0.00	35,000.00	-35,000.00
939c · Sensors & Misc. Parts	0.00	8,700.00	-8,700.00
939d · Facilities Upgrades	0.00	120,000.00	-120,000.00
610-939 · W.W. Capital Equipment - Other	10,788.30		
Total 610-939 · W.W. Capital Equipment	10,788.30	273,700.00	-262,911.70
610-941 · Instrumentation	0.00	1,000.00	-1,000.00
610-942 · SCADA Data	0.00	8,000.00	-8,000.00
Total Expense	898,014.05	1,572,020.00	-674,005.95
Net Ordinary Income	69,398.07	9,000.00	60,398.07
Other Income/Expense			
Other Income			
3. Mason Reimbursement	43,910.87		
Annual Interest (Assessments)	3,217.68		
Bank Interest	9,107.07		
Total Other Income	56,235.62		
Net Other Income	56,235.62		
Net Income	125,633.69	9,000.00	116,633.69

Ontwa Township-WasteWater Fund
 Profit & Loss Budget vs. Actual
 April through December 2024

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 Accrual Basis

	% of Budget
Ordinary Income/Expense	
Income	
610-951 Income for Lab Testing	
000-612 - Miscellaneous Income Sources	
Sewer Permits	
Total 000-612 - Miscellaneous Income Sources	
592 - Income	
Waste Water CIP Savings	0.0%
592-000-611 Mnthly Usage Chrgs	
000-612 Flat Rate/Metered	77.2%
000-613 Granger Usage	78.7%
000-617 Surcharges (rebilled)	118.1%
000-690 Sewer Permits	56.0%
Total 592-000-611 Mnthly Usage Chrgs	77.9%
592-000-711 Debt Service	
711-2a - Income Village	
711-3a - Income Mason	
592-000-711 Debt Service - Other	0.0%
Total 592-000-711 Debt Service	68.8%
Total 592 - Income	62.0%
Total Income	61.2%
Expense	
610-926 - Conference Expense	0.0%
a) PLANT OPERATING COSTS	
610-925 Building maintenance	48.8%
610-850 - Telephone	70.4%
610-921 - Electric	70.9%
610-922 - Natural Gas	49.1%
610-924 - Water	68.0%
610-933 - System Operations	
Wightman Consulting	10.1%
933a IAI System Mgmt. Monthly	66.7%
933b IAI Overtime	84.1%
610-933 - System Operations - Other	
Total 610-933 - System Operations	60.0%

Ontwa Township-WasteWater Fund
Profit & Loss Budget vs. Actual
 April through December 2024

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 Accrual Basis

	% of Budget
610-938 - System Maintenance/Repairs	
938a - Lift Station Cleaning	60.6%
938b - Lift Station-Electrical	18.0%
938c - Lift Stations-Pumps	267.7%
938d - Lift Station-Mechanical	49.2%
938e - Lift Station-Misc.	13.5%
938f - Manhole/Gravity Line Cleaning	85.6%
938g - Manhole/Gravity Line Repair	61.1%
938h - Force Main / ARV Repairs	0.0%
938j - Generator Maintenance & Repair	6.4%
Total 610-938 - System Maintenance/Repairs	68.7%
610-940 - Lab/Testing Fees	62.3%
610-950 - Chemical Treatments	
610-951 Chemical- Bioxide	50.6%
610-950 - Chemical Treatments - Other	
Total 610-950 - Chemical Treatments	62.9%
610-956 - WW Treatment Costs	
956a - Elkhart Sewage Processing Costs	
610-956 - WW Treatment Costs - Other	0.0%
Total 610-956 - WW Treatment Costs	73.1%
Total a)PLANT OPERATING COSTS	68.7%
b)ADMINISTRATIVE AND OTHER	
610-730 - Consulting	105.2%
610-701 - WW Mileage	0.0%
610-708 - Township Services	66.7%
610-727 - Office Equipment	77.7%
610-728 - Office Supplies	201.1%
610-729 - Postage	63.9%
610-804 - Audit Fees	0.0%
610-810 - Legal Fees	82.1%
610-960 - Miss Dig	59.9%
610-970 - Munibiling Software	34.7%
610-971 - Bad Checks	0.0%
Total b)ADMINISTRATIVE AND OTHER	67.6%
Expense Debit Services	
711-2b - Payment to Village	
Expense Debit Services - Other	0.0%
Total Expense Debit Services	79.8%

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Accrual Basis

Ontwa Township-WasteWater Fund

Profit & Loss Budget vs. Actual

April through December 2024

	% of Budget
610-690 · Sewer Permit Payment	71.8%
610-939 · W.W. Capital Equipment	
939e · Fencing	0.0%
939a · Control Panel Upgrades	0.0%
939b · Pumps	0.0%
939c · Sensors & Misc. Parts	0.0%
939d · Facilities Upgrades	0.0%
610-939 · W.W. Capital Equipment - Other	
Total 610-939 · W.W. Capital Equipment	3.9%
610-941 · Instrumentation	0.0%
610-942 · SCADA Data	0.0%
Total Expense	57.1%
Net Ordinary Income	771.1%
Other Income/Expense	
Other Income	
3. Mason Reimbursement	
Annual Interest (Assessments)	
Bank Interest	
Total Other Income	
Net Other Income	
Net Income	1,395.9%

Ontwa Township Board of Trustees Meeting Minutes

December 9, 2024

www.ontwatwp.org

Call to Order: The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Meryl Christensen at 7pm on December 9, 2024.

Pledge of Allegiance:

Roll Call: Supervisor Christensen, Clerk VanBelle, Treasurer Leist, Trustees Bolock and Stutsman were present. Trustee Marchetti was absent. Trustee Kozinski arrived at 7:11pm.

Approval of Agenda: Supervisor Christensen requested to amend the agenda by adding item #5 Cleaning Bid and item #6 Pickleball Court under New Business. Treasure Leist made a motion to approve the Agenda, as amended, second by Trustee Bolock. All in favor, motion passed.

Public Comment: Patricia Patzer of 23383 Lakeview Drive spoke on the proposed updates to the basketball court at the Edwardsburg Sports Complex.

Approval of Consent Agenda: Trustee Stutsman made a motion to approve the Consent Agenda, second by Trustee Bolock. Motion passed on a roll call vote, 6 ayes, 0 nays. Trustee Marchetti was absent.

Commissioner's Report: No report this month

Committee Board Reports:

Wastewater: Brigid Forlenza: The Baker Tilly report will be presented to the Board next month. There are no wastewater rate increases planned for 2025.

Zoning: Zoning Administrator Bolock presented a Complaint Status report showing information on properties within the township that are in noncompliance.

Ambulance: Trustee Stutsman stated that the average run time within the township is less than 7 minutes and within the village is 3 minutes. The new ambulance is expected to be delivered in April or May. There will not be an Ambulance Board meeting this month. The meeting in January will be held at the Village Hall.

Planning Commission: Trustee Bolock reported that a special meeting was held on December 4th regarding piers. She will be conferring with the township attorney.

Township roads: Trustee Kozinski toured some township roads with the Road Commissioner. Among the roads under consideration for repair next year are Hess, Christiana Creek, Hillview, and Ridgewood.

Parks: Trustee Kozinski reported the DNR will meet on Wednesday the 11th about disbursement of grant monies. The next Parks Committee will be February 4th at 6pm.

Police: Supervisor Christensen reported that purchase of body cameras was discussed, health insurance for the department is looking at a 11% increase for next year and the possibility of purchasing a new vehicle.

Adamsville Cemetery: Supervisor Christensen reported on ongoing maintenance of the cemetery including trash cleanup of the grounds, trimming trees, and fence repair. No new foundations will be poured until spring.

Fire: Clerk VanBelle reported the at large position at the department was filled at the last meeting.

Old Business:

Elkhart Road Project: No update on the grant yet.

New Business:

2025 Ontwa Township Poverty Guidelines: Trustee Stutsman opened discussion questioning why the township has raised the guidelines by \$4,000 each year. After discussion it was decided Clerk VanBelle will confer with the township assessor and clarify the process. Trustee Stutsman made a motion to table the vote, second by Clerk VanBelle. All in favor, motion passed.

Wastewater CT Electrical Services: Trustee Stutsman made a motion to accept a bid from CT to furnish and install a lift station transducer at C-1 not to exceed \$3,800, second by Trustee Bolock. Motion passed on a roll call vote 6 ayes, 0 nays. Trustee Marchetti was absent.

Wastewater-Selge-Ontwa Township Shed Slab: Trustee Stutsman made a motion to accept a bid from Selge Construction not to exceed \$24,000 to prepare a shed base at C1. Trustee Kozinski made a second to the motion. Motion passed on a roll call vote 6 ayes, 0 nays. Trustee Marchetti was absent.

Board Appointments: Supervisor Christensen made a motion to reappoint the following to township Boards. Chris Marbach and Shane Szalai to Planning Commission, a three-year term expiring January 2028. Mike Mroczek and John Bossler to the Wastewater Board, a three-year term expiring January 2028. Mike Mroczek, Pat Bellaire, Patty Lauten to Board of Review, a two-year term expiring January 2027 and Jeff VanBelle as an alternate. Trustee Kozinski made a second to the motion. All in favor, motion passed.

Cleaning Bid: Clerk VanBelle stated that the township will need to hire someone to replace the current cleaning lady who is moving. The township has a sealed bid that was submitted. Discussion followed on whether to review the bid or advertise for bids. Trustee Stutsman made a motion to open the bid for discussion, second by Clerk VanBelle. Trustee Stutsman made a motion to accept the bid, without a contract, second by Trustee Bolock. Motion passed on a roll call vote, 6 ayes, 0 nays, Trustee Marchetti was absent.

PickleBall Court: The Edwardsburg Sports Complex has requested a donation be made by the Township for the update of the basketball court so it can be used as a basketball court and a pickleball court. After discussion by the Board Trustee Stutsman made a motion to table the issue, seconded by Trustee Kozinski. All in favor, motion passed.

Announcements: The next regular Township Board meeting will be Monday January 13, 2025. Ambulance Board will be January 9 at the Village Hall, Police Board December 12, Wastewater Board December 18, Planning Commission January 8, Parks Committee February 4.

Adjourn: Supervisor Christensen a motion to adjourn, second by Trustee Bolock. Meeting adjourned at 7:56pm.

Respectfully Submitted:

Tina VanBelle, Ontwa Township Clerk

Date Approved: _____

Linda Weaver, Recording Secretary