

# **Ontwa Township Board of Trustees Meeting Minutes**

**January 13, 2025**

[www.ontwatwp.org](http://www.ontwatwp.org)

**Call to Order:** The regular monthly meeting of the Ontwa Township Board was called to order by Supervisor Meryl Christensen at 7pm on January 13, 2025.

**Pledge of Allegiance:**

**Roll Call:** Supervisor Christensen, Clerk VanBelle, Treasurer Leist, Trustee Bolock, Trustee Marchetti, Trustee Kozinski, and Trustee Stutsman were present.

**Approval of Agenda:** Supervisor Christensen made a motion to approve the agenda with an amendment to add checks 9863-9869 to General Checking and 7228-7232 to Wastewater fund and check 721 to Special Assessment, to add under new business number 3 the approval of cemetery software and adding under new business number 4 a board appointment to the Planning Commission. Clerk VanBelle made a motion to approve the amended agenda, second by Trustee Kozinski. All in favor, motion passed.

**Public Comment:** Brigid Forlenza addressed the board with some concerns.

**Approval of Consent Agenda:** Trustee Bolock made a motion to approve the Consent Agenda, as amended, second by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0

nays. **Commissioner's Report:** Commissioner Marchetti reported that the County Administrator resigned, and they are looking for a new one. New chairs were elected for the board of commissioners and additional appointments to county boards were made. Approved were an opioid settlement funding request and a request for additional distribution boxes at Woodlands. Rabies shots are available at animal control January 25th and February 15th from 9am-1pm. Next commissioner meeting is January 23rd at 5pm.

**Committee Board Reports:** No reports this month.

**Old Business:**

**Elkhart Road Project:** Parks and rec meeting on February 4th to discuss applying for the grant again. The deadline to apply for the grant is April 1, 2025.

**New Business:**

**Wastewater Bender Electric:** Trustee Stutsman made a motion to allow Wastewater Bender Electric to wire the new shed in the industrial park for \$3,500. Second by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0 nays.

**Adams Remco Toshiba 3025AC Digital System:** Supervisor Christensen explained the need for a new copy machine. Discussion followed. Trustee Stutsman made a motion to purchase a new copy machine for \$8,995. Motion second by Clerk VanBelle. Motion passed on a roll call vote, 7 ayes, 0 nays.

**Cemetery SIMS Program:** Supervisor Christensen made a motion to approve the purchase of the program for \$10,000 and spend \$1,400 per year for maintenance on it. Second by Trustee Kozinski. Motion passed on a roll call vote, 7 ayes, 0 nays.

**Planning Commission Appointment:** Supervisor Christensen made a motion to appoint Trustee Stutsman to the Planning Commission board. Second by Trustee Bolock. All in favor, motion passed.

**Announcements:** Trustee Stutsman noted the County Planning Commission is working on their master plan. The next regular Township Board meeting will be Monday February 10<sup>th</sup>, Ambulance Board will be February 12<sup>th</sup>, Police Board February 13<sup>th</sup>, Planning Commission February 5<sup>th</sup>. Wastewater Board January 22<sup>nd</sup>, Supervisor Christensen noted she has been working on the budget. The Township will be closed Monday January 20<sup>th</sup> for Martin Luther King Jr. Day.

**Adjourn:** Trustee Bolock made a motion to adjourn. Second by Treasurer Leist. Meeting adjourned at 7:27pm.

Respectfully Submitted:

Date Approved: \_\_\_\_\_

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Tina VanBelle, Ontwa Township Clerk

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Katie Smith, Recording Secretary