

ONTWA

TOWNSHIP

Township of Ontwa * County of Cass * State of Michigan

www.Ontwatwp.org

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WASTEWATER BOARD MEETING

October 23, 2024 @ 6:30 PM

Meeting Called to Order

Chairman Mike Mroczek called the meeting to order at 6:30 PM

Pledge of Allegiance

Chair Mroczek asked all to stand for the Pledge of Allegiance

Roll Call

Chair Mroczek took roll call. Members present: Jeff VanBelle, Dan Stutsman, Bruce Cassady, John Bossler. Absent: John Brandt and Dave Stiffler

Public Comments (3 minutes per person) No public comments.

Approve Agenda – Member Stutsman makes the motion to amend the Agenda by adding to New Business item #3; Holiday Meeting Dates. Member VanBelle supports. All members present vote yea, no nays. **Motion carries.**

Approve Last Meeting Minutes – September 5, 2024 Minutes Member VanBelle makes the motion to Approve the September 5, 2024 Minutes. Member Stutsman supports. All members present vote yea, no nays. **Motion carries.**

Financial Report The financial report was included in the packet. Chairman Mroczek stated the budget is good and approximately 24% under budget for the time period.

Wastewater Report - Administrator Brigid Forlenza

1. I.A.I Reports – Reports are included in the packets.

During the month of September 2024 approximately 10,346,000 gallons of wastewater were generated. The collection system continues to operate in excellent condition. Discussion followed.

2. Wastewater Report

- Odallogger for end of pipe have been calibrated by Detection Instruments.
- Equipment ordered for transducers and chemical feed pumps. ODOS60
- The bypass is currently at Jasons – waiting for parts to complete repairs and tune up.
- Met with Engineer Kevin Marks with Wightman regarding 27520 May Street sight for testing shed. Ontwa Township Waste Water has been assigned a new Wightman Engineer: Eric Kemp.
- C3 pumps have been installed and are working great.
- New information on the new pumps have been sent to Ryan Miller to add to the ESRI
- Manhole projects were completed the week of October 6, 2024. Lawndale, High Street and replaced and repaired broken rim on US 12.
- The survey has been completed for the double tap location at 68761 South Shore Drive.
- IAI relined the chemical feed lines at C1 and also upgraded to ½ inch tubing from the tank.
- The transducer at C5 has been changed.
- All past due wastewater accounts have been sent to Cass County to be added onto Winter Tax notices
- Will meet with Tom Lentz on Thursday, October 24th to review sight for testing shed concrete pad and electricity

- .One permit was issued to Morehouse project.
- South Shore Drive issue is being discussed.

Unfinished Old Business

1. **South Shore Drive** - .Discussion followed regarding complications of taping into sewer lines between the two properties. Situation will be investigated further.

New Business

1. **Baker Tilly Rate Study - Sewer Fund: Proposed Rates Adjustments** Discussion followed. The study suggests rates remain \$41.00 per month, the Ontwa Township flat rate charge through 2025/2026/2027 then 5% flat rate inflationary increase each January thereafter. Discussion follows.
2. **Testing Equipment and Shed** -Included in the packet is a proposal from Avery Building and Barns-Michiana for a shed to place at Well Garden, Ontwa Township, Cass County. Also included is a drawing of the property from the Engineer from Wightman and Associates . Discussion followed. Ontwa Township is tax exempt so the tax will be removed from the proposal. Separate proposals will follow for the concrete pad and electrical power. **Member Stutsman makes a motion for the shed from Avery Building and Barns-Michiana to accept the proposal not to exceed \$6,000.00. Member Cassady supports the motion. Discussion follows. A roll call vote is taken and all members present vote yea, no nays. Motion carries.**

Included in the packet is a proposal for testing equipment from HESCO. **Member Stutsman makes the proposal to purchase the ISCO 5800 Ref Sampler not to exceed \$11,000.00. Member VanBelle supports the motion. All members present vote yea, no nays. Motion carries.**

3. **Holiday Meetings – November and December**

The holiday meetings will be as follows: November 20 and December 18, 2024

Member Stutsman makes the motion to accept the holiday meeting dates as presented. Member Bossler supports. All members present vote yea and no nays. Motion carries.

Member Bossler makes the motion to adjourn the meeting. Member VanBelle supports the motion to adjourn. All present vote yea to adjourn. Meeting is adjourned at 7:27 PM.

ADJOURN: 7:27 PM

Submitted By: Lori Mroczek, Recording Secretary